

Brighton Historic Preservation Commission

Recreation Center, 555 N. 11th Ave., Community Room #103
Brighton, CO 80601



Agenda

Date: July 9, 2014

5:30 p.m. w/ Parks & Rec. Advisory Board



BRIGHTON HISTORIC PRESERVATION COMMISSION

500 S. 4TH Avenue
Brighton, CO 80601
303-655-2042

sjohnson@brightonco.gov

Chairperson:

Joseph Burt

Vice –Chair:

Kevin Dunham

Treasurer/Secretary:

Allison Lockwood

Commissioners:

*Danielle Henninger
Patricia Reither
Albin Wagner*

City Council

Representatives:

*Ken Kreutzer
Kirby Wallin – Alternate*

Emeritus

Wayne Scott

Youth Commission

Representative:

Alternate:

*Ken Mitchell
Lynette Marrs*

City Admin. Assistant:

Sheryl Johnson

City Staff:

Aja Tibbs

The Brighton Historic Preservation Commission will hold a joint meeting with the Parks & Recreation Advisory Board and then have their Commission meeting following in Room B at the Recreation Center.

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|--|------------------------|
| I. CALL TO ORDER / PLEDGE OF ALLEGIANCE | Joseph Burt |
| II. ROLL CALL | Sheryl Johnson |
| III. SEATING OF ALTERNATES | Joseph Burt |
| IV. APPROVAL OF AGENDA | Joseph Burt |
| V. APPROVAL OF MINUTES FOR JUNE 12, 2014 | Joseph Burt |
| VI. PUBLIC COMMENT | |
| Public invited to be heard on matters not on the agenda (Limited to 5 minutes) | |
| VII. REPORTS / PRESENTATIONS | |
| <u>Staff:</u> | |
| Report from Aja | Aja Tibbs |
| Update on Agricultural Properties | Interns Nathan & Jenny |
| <u>Committees:</u> | |
| VIII. UNFINISHED BUSINESS | |
| Event Planning | Danielle Henninger |
| 2014 Finances | Allison Lockwood |
| IX. NEW BUSINESS | |
| Donation from the American Legion | Pat Reither |
| Plaques | Pat Reither |
| X. ADDITIONAL COMMENTS | |
| XI. ADJOURNMENT | |
| XII. ANNOUNCEMENTS | |
| Commission Training – July 11, 2014 – 9:30 a.m. – 3:30 p.m. | |
| At History Colorado, 1200 Broadway, Denver | |
| Community BBQ – July 24, 2014 | |
| Annual NE CO Regional Forum – Loveland – August 8 th – 1:00 – 4:00 p.m. | |
| Market Day – August 23, 2014 | |
| Eco Fair – September 20, 2014 | |
| 1950s Rock Around the Clock – October 11, 2014 – 6:00 – 9:30 p.m. | |

NEXT MEETING
August 14, 2014



500 S. 4th Avenue, Brighton, CO 80601

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado held in the Heritage Training Room at Historic City Hall at 22 South 4th Avenue, 3rd Floor, Brighton, Colorado.

DATE: June 12, 2014

Call to Order/Pledge of Allegiance: Chair Joseph Burt called the meeting to order at 6:02 p.m.

Roll Call/Establish Quorum: **Commissioners Present:** Joseph Burt, Kevin Dunham, Danielle Henninger, Lynette Marrs and Albin Wagner

Commissioners Absent: (Excused) Ken Kreutzer, Allison Lockwood & Patricia Reither **(Unexcused)**

Staff Present: Sheryl Johnson & Aja Tibbs

Others Present: Aaron Carr, Nathan May & Jenny Deichman

Seating of Alternate:

Motion to seat the alternates by Albin. Second by Danielle. Motion carries.

Approval of Agenda:

Approved as is.

Approval of Minutes for May 8, 2014:

Approved as written.

Public Comment:

Aaron Carr – Cemetery Manager

Aaron would like to create a sense of community by having an event at the cemetery and having people dress up in period costume while learning the history of Elmwood, Pioneer and Fairview cemeteries. Bob Barker's son is buried here as well as a big time band entertainer. The event would be on a Saturday evening probably in October or even an evening in September around dusk. Albin would be willing to help coordinate. Aaron would like to have the Historic Preservation Commission reach out to the community and families that could be involved. There are places where costumes could be obtained.

Reports / Presentations:

Introduction of Interns – Aja Tibbs

The two interns are Nathan May and Jenny Deichman. Nathan attends Mesa State and Jenny is a graduate of CSU. They have been working with Aja and have gone through the office and have started working. Jenny is a history major and wanted to know how historic preservation works at the City level. Nathan wants to see how to research sites. He wants the opportunity to be able to apply that research to sites that are historic. Nathan and Jenny will be working at the Historic Preservation office on Tuesday, Wednesday and Thursday afternoons. Their internships will end in mid-August. Nathan is from Westminster and Jenny is from Arvada.

Staff: Aja Tibbs

HISTORIC SITES:

575 Bush Street - Former Senior Center

This may be going to City Council for the second reading on Tuesday, July 15th. In order to be able to apply for a grant, it would need to be approved at this time.

EVENTS:

Culturefest (June 7) and Market Day (August 23)

Market Day is on August 23rd and the Historic Preservation Commission will have a booth. We need to identify the things that we want to do at Market Day. Culturefest was on June 7th and a few items were sold. There were a lot of people at the event. A lot of questions were asked about the Bromley / Hishinuma Farm. More prizes will need to be ordered for Market Day. Aja will have a sign up for the schedule of shifts to work at Market Day at the July meeting.

PERMITS:

1575 WCR #27

There is an old residential home on the property that is falling apart. The property has been approved for demolition as nothing could be found about the property of significance. The house next door to Historic City Hall is doing something there. Aja will check into it but thought that it could be interior work.

REFERRALS:

Case Farms

A consultant was hired to do a survey on all of the properties. Some of the information was incomplete and inaccurate. There could be some significance in the dairy farm. It is a huge property and may have some agricultural history. Pat agreed that it could probably be demolished.

RELATIONAL COMMUNICATION:

Parks & Recreation Advisory Board

The Parks & Recreation got a landscaping grant from Adams County Open Space for Bromley / Hishinuma. They have invited the Historic Preservation Commission to come to their July 9th meeting to discuss the masterplan. It was discussed that we should move our meeting to this night as well.

Motion to move the July Historic Preservation Commission meeting to Wednesday, July 9th at the Rec. Center following the Parks & Recreation Advisory Board Meeting by Lynette. **Second** by Danielle. **Motion carries.**

A space will be found at the Rec. Center to have our meeting.

It All Grows in Brighton – Calendar Display

Amanda Griffin with Griffimages Photography and Design is working on a 14 – month community calendar. She would like to feature the Historic Preservation Commission during the month of May. The deadline submittal is June 19th.

There could be something done on the paintings in the Heritage Room. There could be something with the Bromley / Hishinuma Farm as well as the Wagon Wheel or the Armory.

Motion to use the Historic City Hall for the calendar by Albin. **Second** by Kevin. **Motion carries.**

GRANTS:

Adams County Open Space

Two Adams County Open Space Grants were received. The grants are for the landscaping at the Bromley / Hishinuma Farm and the purchase of the Pleasant Plains School. The purchase of the school is still in the works.

Fall CLG Grant Application

Properties are being looked at that can be surveyed in the next survey grant phase. The properties need to be identified by the end of July for the purpose of submitting the grant. The properties need to be within Brighton's growth boundary. The Conger Farm was suggested as a possible site.

TRAINING:

Commission Training Opportunity

Reminder that History Colorado is offering a free training on July 11th from 9:30 a.m. to 3:30 p.m. at History Colorado, 1200 Broadway in Denver for commissioners who would like to attend. There is also a Northeast Colorado Regional Historic Preservation Commission Forum on Friday, August 8th in Loveland at the City Council Chambers, 500 East 3rd Street.

ADOPT GOALS:

The correction was made that was suggested and the final goals were presented.

Motion to adopt the 2014 – 2015 goals by Danielle. **Second** by Lynette. **Motion carries.**

Committees:

No Reports

Unfinished Business:

Event Planning

A deposit for the food is not being required. An ice cream / shake bar is being looked into. Sponsorship forms were distributed at Culturefest. We are trying to finalize the sponsors to finalize the poster to go out into the community. Disguises is set up for costume rentals and we will get 10 to 15% of the proceeds from the rentals. The tablecloths and napkins were discussed. It will be a tablecloth with a cloth overlay and paper napkins. Danielle is still looking for vintage cars from the 1950s.

2014 Finances – Allison Lockwood

There is \$13,189.68 left for 2014 expenses. A payment will need to be made to Three Gables for the Historic Properties Survey along with the grant funds.

New Business:

2015 Budget – Joseph Burt

Discussion of the 2015 Budget with the following information updated:

<i>Committed Expenses</i>		
National Trust for Historic Preservation Membership	\$50	
Saving Places conference fees	\$1,500	
Subtotal (Committed)	\$1,550	
<i>Proposed Expenses</i>		
Office Supplies	\$200	Increase by \$150
Preservation of old City Zoning Map	\$1,000	New
Archival Covers for Historic Photos	\$1,000	Increase by \$500
Restoration and Reproduction of Historic Documents (microfilm)	\$2,000	New - Decrease \$3,000
Walking Tour & Neighborhood Brochures	\$1,000	New - Increase \$50
Production of HPC Presentation & Video	\$500	No increase - Same
Grant App. Development - Historic Resource - Phase 2 - Agricultural Properties	\$12,500	New - Increase \$7,500
Grant Fund (Assessments)	\$5,000	No increase - Same
Historic Designation Plaques	\$2,500	No increase - Same
Refreshments for goal setting sessions	\$150	Increase \$50
Awards Luncheon	\$500	New - \$500
Misc. Expenses - ie. Flowers, Commission Recognition	\$150	No increase - Same
Ice Cream Social	\$50	No increase - Same
Computer / Printer		Aja to get estimate
Subtotal (Proposed)	\$26,550	
Total(Expenses)	\$28,100	

Donation from the American Legion – Pat Reither

Pat was unavailable for the meeting so this item will be discussed at a future meeting. The American Legion has some other items that they would like to donate to the Historic Preservation Commission such as photos, minutes from their meetings and some other objects.

Plaques – Pat Reither

This item was held for a future meeting.

Additional Comments:

Danielle would like to come and use the office space and would need to have access.

State Tax Credits – how does this involve the Historic Preservation Commission and what do we need to do?

Announcements:

Community BBQ is on July 24th – will the Commission have a booth? The BBQ is 5:30 – 7:30 p.m. Joseph will participate in a booth.

Adjournment:

Motion to adjourn at 8:11 p.m. by Albin. **Second** by Danielle. **All Commissioners in favor.**

Next Meeting: July 9, 2014 at 5:30 P.M. at the Recreation Center, Room B – following the Parks & Recreation Advisory Board meeting

Submitted by,

Sheryl Johnson



HISTORIC PRESERVATION COMMISSION

Staff Report

Monthly report on staff activity related to and involving Historic Preservation items.

Date Prepared: June 30, 2014

Date Presented: July 9, 2014

Prepared By: Aja Tibbs, Long Range & Hist. Pres. Planner

Reviewed By: Jason Bradford, Planning Manager

Aja Tibbs, Long Range & Historic Preservation Planner

7/9/2014

HISTORIC PRESERVATION COMMISSION

Staff Report

HISTORIC SITES:

575 Bush Street - Former Senior Center:

The senior center has been pushed back until the Council comes to further resolution on the re-use of the building. Therefore, it will not be discussed at the meetings on the 8th or 15th. Staff will provide an additional update if later dates are determined.

Bromley/Koizuma-Hishinuma Farm – Property Tour:

Now that several phases of work have been completed on the property, staff is offering a tour for the Commissioners to be given by Gary Wardle the Parks and Recreation Director. His schedule is flexible, but perhaps the easiest time might be prior to next meeting on August 14. Please bring your calendar to the meeting in the event that new time needs to be selected.

HPC Watch List:

Our interns have been working to get architectural and historic information inserted in the list of historic properties on our watch list. They have already completed research with the county records and are now looking for any additional historic data we have linked to these properties. Once a majority of our data is compiled this information will be converted into a mapping layer that can be linked to photographs of each property.

SURVEY:

11 Properties Survey Update

Our consultant, Deon Wolfenbarger with 3 Gables Preservation, has submitted the final survey report for the 11 properties. A copy of this report is available to any commissioner interested in having one. Please let staff know if you would like one, and what format you would prefer (paper or digital copy).

EVENTS:

Community BBQ (July 24) & Market Day (August 23):

Please check your calendars before this meeting to see if you will be able to help at the booth for the upcoming Community BBQ on July 24. Staff will be getting a list of names at the next meeting in order to compile a schedule. Please also mark your calendars for Market Day in August.

PERMITS:

Nothing to report

REFERRALS:

Culligan Water – 400 West Bromley

A new project submittal is underway for Culligan water, which is to be located at 400 West Bromley. The development plans for expansion, which will demolish a 600 square foot garage on site that was built in 1926. The previous owners of the property were Kirk and Susan Ewing, who appear to have been listed at various addresses in later years, but no significance has been found related to this property or the Ewing family. Therefore, staff did not submit comments on this application.

RELATIONAL COMMUNICATION:

Brighton Cultural Arts Commission (BCAC)

The BCAC is working to form a group of people that will be involved in the formation of a Cultural Master Plan. In consideration of the correlation between history and culture they would like the BHPC to be involved in the formation and implementation of this plan. Ms. Helen Rodriguez will be presenting at our next meeting in August to provide additional information. In the meantime, they have asked that the Commission take their survey to initiate the process. Please go to <http://brightoncoarts.org/251/survey> to complete the survey for the Cultural Master Plan before our meeting in August.

HPC OFFICE:

Scanning and Archiving

Scanning of the Japanese Newspapers and the organization/archiving of our historic materials is underway. Staff has been working with our interns each week to make progress. Please note that this will require things be moving around a bit, so please do not hesitate to contact staff if you can't find anything specific. Thank you for your patience during this transition.

Office Use

Now that a computer has been installed in the office, it is also available for your use. Staff is working to establish user accounts for those of you who wish to have access to the computer. Please notify staff if you are interested.

TRAINING:

NE Colorado HPC Forum

This is the last reminder for the Northeast Colorado HPC Forum to be held on Friday, August 8th in Loveland. If you have not already RSVP'd to Sheryl please do so.